

The ABC's of Responding to a Subpoena



DON'T PANIC



What to Produce?



Accountant/Client Privilege



Privilege Log

STATE OF MICHIGAN
 IN THE CIRCUIT COURT FOR THE COUNTY OF OAKLAND

JAMES SLEAZY,

Plaintiff,

v.

BETH ATTIC,

Defendant.

Case No: 16-011713-NO
 Hon. Daniel Fairman

SCARY, JERKY & MEANIE, PLC
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ANITA BREAK CPA'S PRIVILEGE LOG					
Doc.	Author	Recipient	Date	Bates Nos.	Privilege Asserted
Email	Lotta Money	Anita Break	5/14/15	N/A	Accountant-Client (tax advice)
Email	Anita Break	Lotta Money	5/15/14	N/A	Accountant-Client (tax advice)
Email	Anita Break	Beth Attic	5/14/15	N/A	Accountant-Client (tax advice)
Email	Beth Attic	Anita Break	1/16/15	N/A	Accountant-Client (tax advice)
Report Checklist	Lotta Money Family, LLC	N/A	6/00/15	N/A	Accountant-Client (hypos)

Steps to Avoid Inadvertent Disclosure of Privileged Information

- Mark confidential
- Limit communication with recipients
- Give decision, not analysis